

# Burr Business Service

1655 South 25<sup>th</sup> Street  
Lincoln, NE 68502

402-477-3822  
Fax: 1-866-344-3032  
[burrbusiness@windstream.net](mailto:burrbusiness@windstream.net)

## Request for Year-End Information

Please complete the information that applies to your business as of 12/31/2016.

### The following information is needed for ALL clients:

Inventory: \_\_\_\_\_

Mileage (business miles): \_\_\_\_\_

### If Burr Business Service prepares your monthly or quarterly bookkeeping, you may skip to the signature:

Accounts Payable: \_\_\_\_\_

Accounts Receivable: \_\_\_\_\_

Bank Balances as of 12/31/2016: \_\_\_\_\_

New Equipment Purchased in 2016: \_\_\_\_\_

Equipment Sold or Replaced in 2016: \_\_\_\_\_

### Automobiles:

Make/Type

Own or Lease

Date of Purchase/Lease

### Loans:

Loan Company

Loan #

Balance as of 12/31/16

\_\_\_\_\_  
Corporation Officer Signature

\_\_\_\_\_  
Date

**Form 2: Please provide a copy to Burr Business Service.**