

**MINUTES OF THE ANNUAL MEETING
OF SHAREHOLDERS
OF**

(Corporation Name)

The annual meeting of the shareholders of the above named corporation was held on

_____ at _____ am/pm
(Day of week) (Month) (Day) (Year) (Time)

at _____
(Location address, city and state)

Shareholders, directors, officers present were:

Business items discussed were:

Officers salary for the up-coming Corporation year will be \$ _____

All employee business expenses will be reimbursed to them by the Corporation, when a proper list of expenses is submitted.

The meeting adjourned at _____ am/pm.
(Time)

Corporation year is:

_____ To _____
(Month) (Day) (Year) (Month) (Day) (Year)

(Corporation Secretary) (Date)