

Burr Business Service

1655 South 25th Street
Lincoln, NE 68502

402-477-3822
Fax: 1-866-344-3032
burrbusiness@windstream.net

Request for Year-End Information

Please complete the information that applies to your business as of 12/31/2017.

The following information is needed for ALL clients:

Inventory: _____

Mileage (business miles): _____

If Burr Business Service prepares your monthly or quarterly bookkeeping, you may skip to the signature:

Accounts Payable: _____

Accounts Receivable: _____

Bank Balances as of 12/31/2017: _____

New Equipment Purchased in 2017: _____

Equipment Sold or Replaced in 2016: _____

Automobiles:

Make/Type

Own or Lease

Date of Purchase/Lease

Loans:

Loan Company

Loan #

Balance as of 12/31/17

Corporation Officer Signature

Date

Form 2: Please provide a copy to Burr Business Service.